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8 OCT 1958

Special Planning Assistant to the DD/S

Director of Training

Report to the President's Board of Consultants
on Foreign Intelligence Activities (Killian
Committee)

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1. The Office of Training shows some decrease in the over-all student population attending formal courses during the past six months, largely because of the seasonal decline during the summer. However, the language programs and external training had a small increase. During the past six months, 214 classes in sixty-eight courses were conducted internally. The average weekly enrollment was 523. In addition, 656 employees were approved for training at external facilities, both Government and private. Off-duty language training provided for an average of 279 employees each week. The training consisted of 146 classes in a total of seventeen foreign languages.

2. The Language and Area School has continued to broaden its scope of activities in line with the increased emphasis on language training. Written examinations for 1,488 persons have been given in thirty-five languages, and 822 oral tests have been conducted in nineteen languages. Monetary awards of \$82,750 for about 700 personnel were granted for those who achieved and maintained designated levels of proficiency in selected critical languages. A continuing problem in the language program is the inability of supervisory personnel to assign people to the program because of prior operational commitments, even though they desire that the specific language competence of their personnel be increased.

3. Although the level of formal training designed to meet the requirements of the Clandestine Services has remained about the same, significant achievements have been made at the Field Training Base in the audio surveillance and audio countermeasures courses. An increased number of deep cover [redacted] trainees have received action training which is improving as a result of more effective instructional techniques and the use of better equipment. Twenty [redacted] training projects with sixty trainees have been completed by the Operations School. During

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the reporting period fifty-nine deep cover staff personnel in fifty-two separate projects also have received instruction and training. In addition, special training has been offered for various components of the Department of Defense. The first course on Covert Evasion and Escape was attended by nineteen officers representing the Army, Navy, Marines, and Air Force. The second program, Clandestine Field Activities, was attended by seven officers assigned by the higher echelons of the Department of Defense. Specialized programs were also presented at Headquarters to the members of the Foreign Service Inspection Corps and Foreign Service Officers of the Department of State.

4. The overseas staff, charged with the responsibility of providing support to overseas training activities, has completed eight studies, four of which have been published in book form. The staff also provided the Clandestine Services with some 2,000 items selected for their applicability to specific overseas training requirements.

5. With respect to intelligence and clerical training, a new course in Intelligence Research Techniques is being offered for analysts. Several new courses in management are being planned. They will be workshops and seminars and will deal with specific problems of management in large organizations. Clerical training was conducted at an accelerated pace and a series of new courses for professional personnel were well attended. Over 1,000 people enrolled in clerical training courses during the reporting period. In addition, various intelligence briefings were given to career personnel from friendly intelligence services and to various intelligence personnel within the U. S. intelligence community.

6. The staff of the School of International Communism, in keeping with its basic mission, has presented communism courses to 326 Agency students. Although this is an over-all numerical reduction in the number that attended earlier courses, the staff has contributed an increased amount of time to tutorial training [REDACTED] and has participated in non-Agency programs, including presentations to the Department of Defense, Department of State, and other Governmental agencies.

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7. Further progress has been made in the production of motion pictures for use in support of training programs. Final editing of a logistics film was completed in May. Production of the "dead drop" films, the fifth in the clandestine communication series, has been undertaken. Other scripts have been approved and will be produced in a few months. During the reporting period, three films for use in management and supervision courses were produced. A special film was also produced for the Office of Communications.

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8. The Office of Training is faced with a rather serious problem in connection with the [REDACTED]. The facilities [REDACTED] were constructed or repaired in late 1951 and early 1952. Buildings are of temporary type construction involving an expected life of five to ten years. Extensive maintenance costs will be necessary if the buildings are to be used for another three to five years. Consequently, a plan has been developed for the conversion of all facilities to permanent type construction. The Director of Central Intelligence has approved such construction in principle, and the speed with which the program can be accomplished depends upon the availability of funds. If the program is delayed, increased maintenance costs and rising construction costs will present a serious problem.

9. Since 1 July 1957 there has been an approximate 2 per cent reduction in the personnel ceiling of OTR, while at the same time new activities and new commitments have been undertaken by the same personnel. A further reduction of 2 per cent would seriously affect OTR capability.

10. A basic and extensive change in the Junior Officer Trainee formal program has been effected. New JOT's will only enter on duty in the fall of each year. They will receive approximately ten months of intensive training, followed by at least six months on-the-desk

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training and then six months language and area training, as appropriate.
The first class to undertake this coordinated program, which began on
6 October 1958, has sixty registered students.

SIGNED

MATTHEW BAIRD

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